

<b>Job Title:</b>	Counsellor, Therapist	<b>Travel Required:</b>	None
<b>Job Location:</b>	63b Temple Street Singapore 058608	<b>Position Type:</b>	Part-time or Full-time
<b>Compensation:</b>	Competitive Offer	<b>Date Posted:</b>	22 May 2023
<b>Contact:</b>	Dr Oberdan Marianetti info@oberdanmarianetti.com		

#### Applications:

**PLEASE SCAN THE QR CODE TO APPLY:**

You can send your CV via email, however, for your application to be considered, you must scan this QR code and **complete all steps** of the process.



#### Job Description

**WHO WE ARE**

Dr OM & Associates opened in Singapore in 2015 to serve the local community.

Intrigued by the secrets of the mind Dr Oberdan first qualified as a psychologist over 15 years ago and worked both in corporate and private settings to support individuals, couples and groups to rediscover their innate power for productivity, creativity and service.

Today, the clinic has evolved to offer a broader range of services, establishing itself as a respected, reputable, and trusted place for healing. It has grown to serve a diverse clientele of men, women, couples, children, teenagers and families from over 60 countries, both in-person and online.

We welcome clients from any walk of life, and look forward to continue growing as a valuable service provider to our local and international communities.

**JOB BRIEF**

We are looking for experienced clinicians who are keen to provide high quality care, grow their private practice, and work as part of an amazing team. Our aim is to develop a multi-disciplinary team to better serve the nuanced needs of our clients.

In this role you will be responsible for providing counselling and therapy services to clients, as well as writing and maintaining your case notes for effective case management. You will also contribute to promoting your own profile, and be given the opportunity to facilitate group activities or workshops.

While the company will provide you with all the systems and tools to attract and onboard clients, you will be responsible for the effective management of your consultation schedule and its associated processes.

The majority of our clients are English speaking, additional language skills would be an advantage.

### WHAT YOU'LL BRING WITH YOU

- Attitudes
  - Commitment to personal and professional growth
  - Professionalism in dealing with all internal and client matters
  - Open to trying new things
  - Broad-minded, non-judgemental and respectful towards others
  - Deep appreciation for confidentiality
  - Sense of humour
  - Energetic and constructive outlook on life
- Qualifications and Experience
  - Master's degree in a related subject is a minimum requirement
  - Minimum 5 years of consultation experience is a minimum requirement
- Citizenship requirements
  - Both Singaporean or Singapore PR may apply
- Skills
  - Self-awareness, sensitivity and empathy
  - Ability to establish rapport
  - Boundary setting
  - Communication
  - Creativity
  - Ability and desire to learn
  - Ability to self-promote (write blog articles, do social media posting on LinkedIn, Facebook, Instagram etc., attend networking events and others)
  - Proficient English language, both spoken and written
  - The ability to plan, organise and execute simple work tasks

### WHAT YOU'LL DO

- Clinical:
  - Conduct individual, couples or family therapy, in accordance with your training, expertise and preferred mode of intervention
  - Work with children and / or adults using the modalities for which you are trained as needed
  - Facilitate group therapy sessions serving specific needs and populations, as needed and based on your current training and expertise
- Reporting
  - Maintain accurate records and charting of clients' files
  - Ensure that client documentation is completed in a timely manner and within 24 hours of the client encounter
  - Provide regular reporting as required and within bounds of confidentiality
- Meetings
  - Attend individual and group meetings as required
  - Actively utilise clinical supervision to develop and hone intervention skills and strategies

- Work collaboratively with other clinic support staff
- Marketing
  - Some basic knowledge of social media usage (LinkedIn, Facebook, Instagram post )
  - Not shy to attend networking events and others
- Education
  - Design, develop and conduct educational events, live or online, in line with your preference and expertise.
- May perform other duties as reasonably be required

**WHAT WE OFFER**

To support the growth of your practice, and to allow you to concentrate on what you do best – working with clients! – we will provide all the necessary tools, processes and systems to:

- Market your services
- Attract and onboard new clients
- Remove all the admin efforts from your consultation schedule
- Collect payments for client sessions or no-shows
- Support you in smoothly growing your practice

**ADDITIONAL NOTES**

- Flexible working schedule

Approved By:	Dr Oberdan Marianetti	Date:	22 May 2023
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